



UBT
Faculty of English Language

ANNUAL MONITORING PLAN FOR QUALITY IMPROVEMENT

Academic Year: 2025-2026

September, 2025

Based upon the **Annual Quality Report for 2024–2025**, the Monitoring Quality Improvement Plan for the **academic year 2025–2026** has been drafted. This plan outlines specific actions, timelines, responsible actors, and performance indicators to ensure continuous improvement and effective implementation of recommendations, in line with the standards of the **Kosovo Accreditation Agency (KAA)** and UBT quality assurance policies.

AREAS OF IMPROVEMENT	NECESSARY ANNUAL ACTIONS	TIMEFRAME	RESPONSIBLE ACTORS	PERFORMANCE METRIC	COMPLETION OF ACTIVITY
Constructive alignment of course learning outcomes with teaching activity and student assessment	Enhancement of training organization Strengthening collaboration with industry Systematic review of syllabuses	October 2025, to be prepared for the winter semester of the academic year 2025-26	The staff of the Faculty of English Language	Syllabus update based on this objective before the start of the winter semester 2025-2026	Updating the syllabus based on this objective for the Faculty of English Language
Guiding standards for students and teachers of English Language Faculty	Updating guidelines and policies for students and professors	January 2026	The management staff of the English Faculty in cooperation with the QA Sub-Committee	Raising the level of awareness and information among professors and students regarding their academic responsibilities	Updated Guidelines published online and accessible to all students and staff in Albanian and English
Develop monitoring mechanism	Monitoring indicators and tools Systematic data collection and analysis Reporting and use of monitoring results for quality improvement	January 2026	The faculty council in cooperation with the QA sub-committee	Periodic measurement of the teaching and learning quality	Establishing and implementation of planned monitoring methods and tools
Increase Graduated Students' Level	Development of periodic reporting procedures reflected in an accessible scheme with	April 2026	Sub-Committee on Diploma Thesis in cooperation with the QA Sub-Committee	Determination of a concrete periodic reporting plan for students who do not respect academic deadlines	Increase in the number of students completing studies and graduating

	updated data				
Engaging students in academic research projects	Drafting a concrete plan for student involvement in research projects and academic processes.	November 2026	Scientific sub-committee in collaboration with the quality sub-committee	Increase students' awareness of their future specialization or interests. Their motivation for involvement in research projects according to areas of interest.	Increasing the number of publications by professors in collaboration with students. Increasing student participation in the UBT – ICED and ICLAC annual conference
Conducting semi-structured interviews to identify reasons for frequent exam failure	Drafting of semi-structured interview templates	November 2026	Scientific sub-committee in collaboration with the quality sub-committee	Periodic monitoring of student success in exams	Reducing the number of students who repeat exams

Responsible Actors:

- **Dean: Dr. Alma Lama**
- **Faculty Coordinator: MA Adea Haxhiavdyli**
- **Quality Assurance Sub-Committee: Dr. Fatbardha Qehaja Osmani, PhDc Rina Sefiu MA Adea Haxhiavdyli, Student: Era Deva, Alumni Eljesa Ismajli**

This monitoring plan will be implemented starting in **September 2025** and reviewed throughout the academic year. Adjustments will be made based on ongoing feedback and the achievement of specific performance metrics.