



UBT

Faculty of English Language

ANNUAL MONITORING PLAN FOR QUALITY IMPROVEMENT

Academic Year: 2025-2026

September, 2025

Based upon the **Annual Quality Report for 2024–2025**, the Monitoring Quality Improvement Plan for the **academic year 2025–2026** has been drafted. This plan outlines specific actions, timelines, responsible actors, and performance indicators to ensure continuous improvement and effective implementation of recommendations, in line with the standards of the **Kosovo Accreditation Agency (KAA)** and UBT quality assurance policies.

| AREAS OF IMPROVEMENT | NECESSARY ANNUAL ACTIONS | TIMEFRAME | RESPONSIBLE ACTORS | PERFORMANCE METRIC | COMPLETION OF ACTIVITY |
|--|---|---|--|--|--|
| Constructive alignment of course learning outcomes with teaching activity and student assessment | Enhancement of training organization Strengthening collaboration with industry Systematic review of syllabuses | October 2025, to be prepared for the winter semester of the academic year 2025-26 | The staff of the Faculty of English Language | Syllabus update based on this objective before the start of the winter semester 2025-2026 | Updating the syllabus based on this objective for the Faculty of English Language |
| Guiding standards for students and teachers of English Language Faculty | Updating guidelines and policies for students and professors | January 2026 | The management staff of the English Faculty in cooperation with the QA Sub-Committee | Raising the level of awareness and information among professors and students regarding their academic responsibilities | Updated Guidelines published online and accessible to all students and staff in Albanian and English |
| Develop monitoring mechanism | Monitoring indicators and tools Systematic data collection and analysis Reporting and use of monitoring results for quality improvement | January 2026 | The faculty council in cooperation with the QA sub-committee | Periodic measurement of the teaching and learning quality | Establishing and implementation of planned monitoring methods and tools |
| Increase Graduated Students' Level | Development of periodic reporting procedures reflected in an accessible scheme with | April 2026 | Sub-Committee on Diploma Thesis in cooperation with the QA Sub-Committee | Determination of a concrete periodic reporting plan for students who do not respect academic deadlines | Increase in the number of students completing studies and graduating |



| | updated data | | | | |
|---|---|---------------|--|---|--|
| Engaging students in academic research projects | Drafting a concrete plan for student involvement in research projects and academic processes. | November 2026 | Scientific sub-committee in collaboration with the quality sub-committee | Increase students' awareness of their future specialization or interests. Their motivation for involvement in research projects according to areas of interest. | Increasing the number of publications by professors in collaboration with students. Increasing student participation in the UBT – ICED and ICLAC annual conference |
| Conducting semi-structured interviews to identify reasons for frequent exam failure | Drafting of semi-structured interview templates | November 2026 | Scientific sub-committee in collaboration with the quality sub-committee | Periodic monitoring of student success in exams | Reducing the number of students who repeat exams |

Responsible Actors:

- **Dean: Dr. Alma Lama**
- **Faculty Coordinator:** MA Adea Haxhiavdyli
- **Quality Assurance Sub-Committee:** Dr.Fatbardha Qehaja Osmani, PhDc Rina Sefiu
MA Adea Haxhiavdyli, Student: Era Deva, Alumni Eljesa Ismajli

This monitoring plan will be implemented starting in **September 2025** and reviewed throughout the academic year. Adjustments will be made based on ongoing feedback and the achievement of specific performance metrics.