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**LLB LAW**

**Syllabus**

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| **Subject** | **Denomination: “Legal Professional Practice”** | | | |
| Type | Semester | ECTS | Code |
| **MANDATORY (M**) | 6 | 4 | Law-B-064 |
| **Subject Lecturer** | **Ma. Sc. Florim Shefqeti** | | | |
| **Subject Assistant** |  | | | |
| **Subject Bearer** |  | | | |
| **Aims and Objectives** | **Legal professional practice aims at:**   * Ensuring the quality of teaching and learning through dissemination of knowledge in practical work; * - Further acquisition of theoretical-professional knowledge, skills and practical skills and ethical and behavioural norms of students, * developing the capacity of future jurists for a better fit with the justice system in general; * - enabling students to prepare practically for what they have learned in theory to be willing to break into the labour market to be able to write forms of criminal records, criminal reports, indictments, rulings, verdicts, regular decisions and extraordinary remedies, lawsuits, verdicts, different judicial decisions in court proceedings, complaints and extraordinary remedies strike, revision and request for protection of legality in civil proceedings. * The basic goal is therefore to prepare students for all legal actions of the parties in the proceedings before the court.   In the first part, students will be able to undertake legal actions that are necessary to undertake the proceedings during the course of the court sessions, while in the second part they will be trained to compile the means of striking and judicial decisions of the court.  Attending sessions in the prosecutor's office, court and study visits to institutions of the justice system.  Another objective is to provide legal and practical knowledge to students on how to better understand:  1) How to draft a document in the criminal and civil field  2) What are the practical consequences of errors in legal communication with such files;  3) Case studies from practice and  4) Solving cases by the Court. | | | |
| **Expected results** | By the end of the course students shall be able to:   1. Learn how to effectively draft legal documents in the criminal and civil field; 2. Apply knowledge gained in practical cases; 3. Review the elements of the legal script; 4. Communicate in writing and orally related to legal writs | | | |
| **Weekly Plan** | **Weekly Plan:**  **Week I**  Knowledge of the subject: "Professional Legal Practice"  Organization, functioning and competencies of the institutions of the justice system.  **Week II**  - Preventive Procedure - actions before the beginning of the investigation  **Case studies**  **Week III** – The commencement of criminal proceedings with the phase of formal investigation or filing of indictment  **Case studies**  **Week IV-**study visit  **Week V** - Judicial review, receipt and announcement of the verdict, its types  Case studies  **Week VI**- Study visit  **Week VII** – Means of hitting decisions in criminal proceedings  Case studies  **Week VIII –** Parties and their representatives in civil proceedings; Lawsuits and their types;  Case Studies  **Week IX-** Study visit  **Week X** - Ruling in Civil Procedure  **Case studies;**  **Week XI** - Study visit  **Week XII** - Judgment in Civil Procedure  **Case studies;**  **Week XIII** – Complaint - a regular tool for solving decisions in the Civil Procedure; Extraordinary Assets of Tackling Decisions in the Civil Procedure;  **Case studies**  **Week XIV** – Repetition and preparation for the final exam | | | |
| **Teaching methods** | **Activity** | | | **Weight (%)** |
| 1. Lectures (interactive methods) | | | 20% |
| 1. Case studies | | | 10% |
| 1. Seminars/presentations | | | 10% |
| 1. Study visit | | | 10% |
| 1. Legal writs/summaries writing | | | 50% |
| **Methods of assessment** | **Assessment activity** | **Number** | **Week** | **Weight (%)** |
| 1. Classes | 11 |  | 20% |
| 1. Case studies | 11 |  | 20% |
| 1. Study visit | 4 |  | 20% |
| 1. Legal writ/summary | 1 |  | 40% |
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| **Resources and practical application tools** | **Means** | | | **Number** |
| 1. Classes | | | 11 |
| 1. Court, State Prosecution, OAK etc ; | | | 4 |
| 1. Moodle | | |  |
| 1. Softuer MATLAB/SPSS/SIMULINK | | |  |
| 1. Projektor | | |  |
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| **Workload and activities** | **Type of activity** | | **Weekly cls.** | **Total load** |
| 1. Lecture | | 2 (two) hrs. | 24 hours |
| 1. Presentation preparation | | 1 | 8 |
| 1. Legal writ preparation | | 2 | 30 |
| 1. Study visit | | 4 visits | 8 hrs |
| 1. Independent Teaching | | 2 | 30 |
| 1. Tests | |  |  |
| **Literature/References** | Criminal Law (general part) - Ismet Salihu;  Criminal Law (Special Part)  The Right to Criminal Procedure, Ejup Sahiti;  Criminal Procedure Code of the Republic of Kosovo (1 January 2013);  Guide to the Code of Criminal Procedure;  Commentary of the Code of Criminal Procedure;  Criminal Code of Kosovo (1 January 2013);  Commentary of the Criminal Code of the Republic of Kosovo;  Criminal Code of the Republic of Kosovo - integral text - foreword and brief explanation - Ismet Salihu, Pristina 2016;  Law on Contested Procedure  Comment Law on Contested Procedure;  Family Law;  Law on Advocacy, 2013;  Civil law, the general part, Abdullah Aliu Prishtina 2013 -,  Haxhi Gashi Civil Law Clinic Prishtina 2013 -  Contract Law, Practicum, Nerxhivane Dauti, Prishtina, 2011 -  Commentary on Family Law, Published by GIZ, Prishtina 2012 - Haxhi Gashi, Abdulla Aliu, Adem Vokshi,  Commentary on the Law on Contested Procedure, Published by GIZ, 2012.  Iset Morina, Selim Nikqi,  Other Laws:  Law on State Prosecutor  Law on Special Prosecution of the Republic of Kosovo  Law on Kosovo Prosecutorial Council  Law on Courts  Law on the Kosovo Judicial Council  Law on Advocacy  Law on the Constitutional Court of Kosovo  Law on Notary  Law on Execution Procedure - Private Bailiff  Law on Mediation - Mediators  Arbitration | | | |
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